FORWARD FUTURES GROUP LTD | FOCUS • FLOURISH • FULFIL

Employment Application Form

Vacancy: Skills & Development Lead – Teaching & Learning | Closing: Tuesday 8th December 2026, 5pm

Please complete and return to info@forwardfuturesgroup.com. You may add space as needed. Do not send identity documents at application stage. Contact us if you need adjustments.

1. Contact details

Full name:	
Email:	
Telephone:	
Address:	

2. Eligibility and availability

Right to work in the UK (yes/no; evidence checked later):	
Earliest available start date:	
Any adjustments requested for recruitment (optional):	

3. Qualifications

Teaching/training qualification and awarding body:	
English and maths qualifications:	
Relevant SEND/SEMH, safeguarding and de-escalation training:	

4. Employment and activity history

List all employment, education, training, volunteering and other activity in chronological order (most recent first), with organisation, role/activity, dates (month/year), key responsibilities and reasons for leaving. Include all periods since leaving full-time education:	
Explain any gaps in your employment, education or activity history (with dates):	

5. Supporting statement

Describe your experience planning, delivering and assessing learning sessions.	
How have you supported learners with SEND/SEMH needs, including positive behaviour and de-escalation.	
Give an example of how you assessed learner progress or improved the quality of delivery.	

Optional – awarding organisations and accredited learning (desirable, not essential): Outline any experience with awarding organisations, accredited programmes, assessment evidence or quality requirements, if none please state “none”	
Give an example of embedding English and/or maths into a practical activity or explain how you would approach this with learners who have SEND/SEMH needs.	
How would you help maintain high-quality teaching and learning across Forward Futures Group Ltd? You can describe experience or how you would approach this with support.	

Give an example of building a positive relationship with a learner who was reluctant to engage. What did you do and what was the outcome?	
Describe your experience of safeguarding children and young people, including recognising concerns, maintaining professional boundaries and reporting procedures.	
Why would you like to join Forward Futures Group Ltd?	

6. References

Please provide two referees, including your most recent employer where possible. References will be sought in line with safer recruitment procedures.

Referee	Name / organisation / role / email / phone / relationship
1	
2	

7. Declaration

I confirm that the information provided is accurate and complete to the best of my knowledge. I understand that relevant pre-employment and safeguarding checks will be undertaken.

Name: _____

Signature: _____

Date: _____